**MLA Citation Guided Notes**

**What is MLA?**

MLA stands for **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** which promulgates guidelines for preparing student research papers and projects and scholarly manuscripts in the humanities. “MLA style” refers to a \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Why Should I Cite?**

 Citing identifies and credits sources used in a research paper or project, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. This also allows others to follow-up on or retrieve this material. When you borrow from other sources to support your argument or research you must give \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_By crediting your sources, you avoid \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. If you do not cite a source, you are \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of plagiarism.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is a form of cheating or stealing. It is the unacknowledged use or appropriation of another person’s words or ideas.

**Summary, Paraphrase, Quote:**

* A \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (aka ‘abstract’) briefly captures the main ideas of your source
* A \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is a restatement of the text of your source in your own words
* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ can be direct (using quotation marks) or indirect (no quotation marks and often introduced by ‘that’)
* A noted scientist states, “A hundred years ago, the average temperature of the earth was about 13.7°C (56.5°F); today, it is closer to 14.4°C (57.9°F)” (Silver 11).
* A noted scientist observes that the earth’s current average temperature is 57.9°F compared to 56.5°F a hundred years ago (Silver 11).

**How Do I Cite?**

 There are \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ parts to citing according to MLA style:

 1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (in parentheses) within the body of your essay or paper

 2. List of full citations in the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at the end of your paper

 \***Note:** References cited in the text must appear in the Works Cited. Conversely, each entry in the Works Cited mustbe cited in the text.

**MLA provides these guidelines for citations:**

 **In-text:** “References in the text must clearly point to specific sources in the list of works cited” (Gibaldi 214).

 **Works Cited:** “Identify the location of the borrowed information as specifically as possible” (Gibaldi 215).

**In-Text Citations:** Place the parenthetical reference at the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

EX: The average world temperature is rising at an alarming rate of 200 degrees Celsius per year (Polar 188).

**Work Cited Page**

The Works Cited Page \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Everything you referenced in your text must be \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in your Works Cited page. Conversely, everything you list in the Works Cited page must be cited in your essay. The Works Cited page \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for a reader to find and retrieve any \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ used in your paper.

**Most citations will include:**

 1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**General Information:**

* **Book titles are \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:**

 *An Inconvenient Truth: The Crisis of Global Warming*

* **Article titles and titles of chapters, essays and short stories appear in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:**

 "The Scientific Case for Modern Anthropogenic Global Warming."

* **If more than one author is given, list first author’s “Last Name, First.” The second or third authors should be listed “First Name Last Name” with “and” connecting the last name:** Singer, Fred S., Christopher Hogwood, and Dennis T. Avery.

**General Tips: Electronic Resources**

* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_: It is very important that you always include the date you accessed the electronic or online source. You should also include the date the source was published or last updated.
* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_: Indicate the name of the database, like ProQuest or LexisNexis, italics.
* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_: Indicate that it’s a web source with the word, Web.

**Internet Sources: What Should be Included?**

1. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
2. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
3. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
4. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
5. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
6. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**